First Universalist Church, Unitarian Universalist  
Auburn, ME  
Board of Directors  
Meeting Minutes  
March 6, 2024  
Bonnie Soper Room

Present: Anne Perron (President), David Das (Clerk), Jane Pentheny (member-at-large), John Spruill (member-at-large), Reverend Patrick McLaughlin (*ex officio*).

Excused Absences: Linda Greathouse, Claire Hebert

Guests: Holly Cooney, Levesque

**7:08**: Anne Perron called the meeting to order.

John read the Mission Statement.

Jane read a section from the “Covenant for Auburn UU Board of Directors” from the Board Policy Manual.

Anne lit the chalice; she called on all of us to work together to create and strengthen community.

Brief sharing by Board members.

***Board Chalice***

**Minister’s Report:**

* Lord Shiva continues to:
  + giveth: sewer crisis resolved at 159 Pleasant St.
  + taketh away: fridge died at 159 Pleasant St.
* Otherwise, a quiet 2 weeks

**President’s Report:**

* Anonymous donation to cover full cost of sewer repair at 159 Pleasant St (both current and planned).
* Received card from congregation member suggesting idea of an Easter brunch. Theme: “Come Home to Church.” Patrick will speak with Luke about arrangements.

**Board Member Communications:**

* None

**Consent Agenda:**

* February 21, 2024 Minutes

Motion to approve: John  
Second: Jane

Unanimous approval.

**Open Session:**

* Holly:
  + proposed idea of a Plant Sale as a fundraiser. Looking at an outside event. May 31; rain date as June 7. Will work with Toby on communication. Board enthusiastically in support.
  + Brief update on covenant conversation process:
    - Broadening reach by contacting all those in the Directory to see where they are with their relationship to the Church.
    - Meetings have gone well: a fun process. Struck by the importance of the personal connection – the human link – as a motivation to come to church.

**Annual Meeting:**

* Board set June 9 as the date for the Annual Meeting
* Board set June 2 as the date for a Town Hall to review the 2024-25 budget.
* David will inform Toby of the dates.

**Rose Window Award Nominations:**

* May 29 as the deadline.
* John to connect with Toby on getting the word out.

**Staff Contract Templates:**

* Patrick gave a brief overview of progress in creating a standardized template.
  + Looked to Maine state requirements:
    - 13 legal holidays
    - 2 weeks vacation (pro-rated)
    - 1 week sick leave
  + Will bring updated contracts to the Board.

**Committee Budget Requests:**

* Committees need to submit 2024-25 budget requests to Finance and to the Board.
* Anne and Greg B. will work on the process.

**Building Safety Policy:**

* Made edits to the General Safety Policy and the Fire Evacuation Protocol. To be voted upon at the March 20, 2024 Board meeting.
* Armed Intruder Protocol put on hold as the State of Maine is developing an advisory protocol.

**8:50 Adjournment**

Respectfully submitted,  
  
David H. Das (Clerk)